



05/05/18 11 am - 4 pm

Stallholder Expression of Interest

sue@scottdawson.co.uk - 07841 471900

Stallholder Application

Business name:	
Contact Name:	
Company Address	
Postcode	
Tel No	
Email	
Website	
Twitter	
Facebook	
Local Authority registered with	
Kitchen Food Hygiene Rating (food producers this is mandatory- nothing less than a 4 rating will be acceptable)	
Company Invoice Name (if different)	
Company Invoice Address and Postcode (if different)	
Main product description/s	
How long have you been trading?	Years Months
Awards won since 2011?	Product Award Year

Lancashire producer collaboration. Please state from whom you buy your core ingredients.	
Are you interested in sponsoring the event in some way?	Yes <input type="checkbox"/> No <input type="checkbox"/>
ALL stands, set up is Saturday 5 th May by 9.00am in pre-designated area only.	

MUST BE RETURNED WITH RELEVANT DOCUMENTS

**FULL PAYMENT BY 20th APRIL 2018 PAYABLE TO Scott Dawson Advertising Ltd
THIS WILL SECURE YOUR PLACE AND IS NON-REFUNDABLE**

By submitting this form you are agreeing to the Festival's Terms & Conditions (below).

Stands open from 10.00am until 4.00pm

STAND INFORMATION – YOU NEED TO PROVIDE YOUR OWN OUTDOOR TABLES/GAZEBO/COVER WITH APPROPRIATE WEIGHTS TO SECURE GAZEBO

STAND SPACE IS 3M X 3M WITH ONE OPEN SIDE ONLY. IF YOU REQUIRE A LARGER STAND AT AN EXTRA COST, PLEASE CALL 01282 426846 TO SPEAK TO SUE LAWSON

Full payment to be made by 20th April, payable to Scott Dawson Advertising Ltd.		
Pitch Type	Please circle answer and enter information if required	Total
Standard 3m x 3m pitch without electricity @ £128		£
Size of area required , including clearance (NB standard pitch is 3m x 3m, larger areas will incur additional costs) Each additional 1m required will be £40 extra. Eg. 4m x 3m is £40 extra, 4m x 4m is £80 extra Size: m x m		£

You are required to supply:

- Risk Assessment for your stand (including fire if using fire, electric or gas)
- Public Liability Insurance - minimum cover of £5,000,000 and cover dates must be on your copy
- Kitchen Food Hygiene Rating – those with none, or fewer than a 4 rating will NOT be accepted
- Gas Safety Check – which will be sent to you nearer the time to bring to the event
- [PAT tested equipment checklist/certificate/labels](#) click here to see why we ask for this to be done.

Alcohol, by permission only. You will require a [TENS licence from HBC Licensing](#) which is your responsibility.

Declaration by Exhibitor:

This is my/our contract for stands and other requirements at #Amazing Accrington Live Music Festival 2018 and I accept that its completion does not itself constitute acceptance by the organiser. If the organisers notify me that my/our contract for space is accepted, a contract will be formed between me/us and the organisers, in which event I/we agree to be bound by the exhibitor Terms & Conditions outlined by #Amazing Accrington Live Music Festival (which I have read and understood) which form part of this agreement. In particular, I fully understand and accept the terms and conditions dealing with postponement, cancellation, deposits are non-refundable etc. and dealing with the apportionment of liability.

Name: _____ Position: _____

Signature: _____ Date: _____

PAYMENT

All payments should be made payable to Scott Dawson Advertising Ltd or via BACS: Sort code 05 03 53 / Account No. 23506574

SEND BY 20th APRIL 2018:

- **FULL PAYMENT**
- **STAND RISK ASSESSMENT – see attached sheet**
- **PUBLIC LIABILITY INSURANCE CERTIFICATE COPY**
- **FOOD HYGIENE SCHEME KITCHEN RATING – complete box only**

Send to:

Sue Lawson
 Scott Dawson Advertising Ltd
 Dawson Court
 Billington Road
 Burnley
 BB11 5BW

VIA EMAIL with PDFs of your paperwork to sue@scottdawson.co.uk

Exhibitor Questions/Queries: Sue, Festival Coordinator: 07841 471900